

## Course Identification Numbering System (C-ID)

### UPDATES: APPROVED COURSES AND TMCs

Presently, **110** CCCs have courses that were granted C-ID numbers; **4881** C-ID designations approved - includes TCSU courses (as of 9/16/2013)

#### TOP 4 Colleges by number of submissions to C-ID:

1. **American River College (249)**
2. **Fresno City College (232)**
3. **Modesto Junior College (228)**
4. **Santa Rosa Junior College (209)**

**11** CSU campuses have identified **1215** CSU courses as comparable to C-ID descriptors (as of 9/16/13).

**378** C-ID approved descriptors in **32** disciplines (including 140 AG)

**902** AA-T and AS-T degrees approved in the CCC Chancellor's Office as of 8/26/13

**25** Finalized TMCs

### FDRG RECRUITMENT

We need full-time CCC faculty members to serve on FDRGs for the following disciplines:

- o Administration of Justice
- o Health Science
- o Film/TV/Electronic Media
- o Social Work
- o Computer Science
- o Studio Arts
- o Exercise Science
- o Philosophy

### CORE RECRUITMENT

The following disciplines need additional CSU reviewers:

Anthropology, Art History, Biology, Business, Chemistry, Communication Studies, Computer Science, English, Early Childhood Education, Economics, Elementary Education, Film/TV/Electronic Media, History, Journalism, Kinesiology, Mathematics, Music, Political Science, Spanish, Studio Arts, and Theater.

### DISCIPLINE STATUS REPORT:

Summer Activities:

Although summer tends to slow down some C-ID activities in terms of faculty availability, there was still a great deal of progress made. C-ID technology staff have been hard at work on system improvements which will impact the review process now and which will allow for additional future improvements to the course submission process. From June 1<sup>st</sup> through August 31<sup>st</sup>:

- More than 1350 C-ID designations were approved
- 8 course reviewer trainings were held
- CCC and CSU reviewer recruitment was ongoing
- 4 FDRGs held meetings
- C-ID AO Subgroup input was received on policies, procedures and documents
- Intersegmental Curriculum Workgroup (ICW) meetings were held to address general policy and TMC issues

Please see below for discipline specific information. Please also review the Q&A section of this newsletter for important information related to prerequisites on courses submitted to C-ID.

#### Agriculture

Three TMCs are under review by the ICW. In addition, Agriculture will soon be vetting a selected group of revised descriptors. This will be the 1<sup>st</sup> discipline to engage in the scheduled revision process. Additional information regarding this process will be provided separately in the near future.

#### Biology

The Biology TMC will post again for vetting this fall along with BIOL 150 (Zoology/Animal Diversity and Evolution), BIOL 155 (Botany/Plant Diversity and Ecology) and a new descriptor BIOL 135S (Biology Sequence for Majors).

#### Chemistry

Chemistry has posted two new finalized descriptors on the C-ID website: CHEM 101 (Introduction to Chemistry) and CHEM 102 (Introduction to Organic and Biochemistry). CHEM 130 (Quantitative Analysis) is now vetting until October 25th. Please encourage your faculty to leave feedback through the following link: <http://c-id.net/forum.html>. IGETC for STEM nears implementation at which time the finalized Chemistry TMC will be made available.

#### Economics

The Economics TMC is under review by the Economics FDRG following the close of vetting.

#### Engineering

Engineering has completed model curricula and several descriptors that will be posted for vetting. Due to breaks (i.e. winter and summer), the time it takes to convene an FDRG, and the unique nature of engineering in the context of transfer degrees, the process is both slow and complex.

#### Engineering con't

Presently, the Faculty Discipline Review Group (FDRG) has some details to work out with respect to how these model curricula will work as they do not fit the SB 1440 60 + 60 structure. As a consequence, they need to determine what unit parameters will be imposed. In addition, efforts are underway to determine what benefits, if any, can be conferred on students who complete a model-curricula aligned degree.

#### Film, Television and Electronic Media (formerly Radio/TV/Film)

The finalized TMC and descriptors have been posted to the C-ID website. Courses are now being accepted for C-ID review. The CCC Chancellor's Office template will be available soon.

#### Information Systems

The Information Systems FDRG is discussing the status of their TMC.

#### Mathematics

Math 955 (Precalculus & Trigonometry) was finalized over the summer and can be found on the finalized descriptors page of the C-ID website.

#### Nursing

The model curriculum for Nursing will be vetted again in the fall.

***Note:** Career Technical Education (CTE) disciplines convened last fall are in various stages of Faculty Discipline Review Group (FDRG) recruitment. Information regarding the progress of these groups will be included in future newsletters.*



## **FREQUENTLY ASKED QUESTIONS**

*Where can I provide more information for reviewers regarding Course Outline of Record (COR) prerequisites or corequisites?*

When you submit courses to C-ID there is a prerequisite/co-requisite comment box which must be completed if you are submitting a COR with one or more prerequisites or corequisites. If the COR does not clearly indicate the title of the prerequisite or co-requisite, please include the title with the course designation and number. Reviewers may not be able to tell that your Math 10 fulfills the requirements of a particular descriptor if they cannot clearly identify the course. Additionally, if a prerequisite required by the C-ID descriptor is not explicitly identified on the COR but it is required, please provide an explanation. For example, if you are submitting a COR with a prerequisite course which required the prerequisite indicated on the descriptor, please provide this information (prerequisite imbedded in a prerequisite). If you are submitting more than one course to meet the requirements of a descriptor, and the order in which the courses are taken may influence meeting prerequisite or co-requisite descriptor requirements, please indicate the order in which courses must be taken.

*My course has been conditionally approved. What does this mean in terms of my TMC-aligned degree submission?*

At the present time, courses submitted, in progress, resubmitted, conditionally approved (with a valid resubmission time), or approved will fulfill the CCC Chancellor's office requirements regarding courses on an Associate Degree for Transfer (AD-T) where a descriptor exists. For more details please see the [course status definition chart](#) found on the C-ID home page. The only status that is problematic with respect to ADT approval is "not approved".

*Does a COR expire once approved for C-ID?*

CORs that achieve C-ID designation (approval) do not expire. CORs must be resubmitted when a significant local change (course content; course objectives/SLOs; Prerequisites(s); Co-requisite(s); a unit change to less than the descriptor unit minimum) is made or if the C-ID descriptor is reviewed by the FDRG at the five-year cycle and is found to require significant changes. Colleges will be given sufficient time to resubmit their courses if needed. Expiration dates apply only to resubmission periods (conditional or not approved courses) and to TCSU approved courses.

*Why do some approved courses not appear on the Courses page of the C-ID website?*

Currently, C-ID approved courses which have effective dates in the future will not appear on the Courses page of the C-ID website until the effective date has been reached. However, the C-ID team is working on implementing a way to show all courses that have received C-ID designation with the future effective date listed. An announcement will be made once the change is made.

*How do I submit a cross-listed ("same-as") course to C-ID?*

Cross-listed courses are submitted separately into C-ID. For example, a cross-listed Communication COR and Journalism COR will be submitted separately for C-ID designation.

*How do I submit multiple courses against a C-ID descriptor when the courses are not required in combination?*

You must submit each course separately all the way through the process. Submit the first course all the way to completion. You will then receive a "multiple course alert" when you attempt to submit a different course for that same descriptor. Simply indicate why you are seeking C-ID designation for a different course against the same descriptor (i.e. honors course, cross-listed course, submissions where many courses meet the descriptor requirements as is the case for Applied Music, Large Ensemble, etc.). The steps are then the same. For multiple COR submissions (for example, a sequence descriptor), you will proceed with the regular submission, and then click the "Add another course" button at the bottom of the page so that both CORs are linked to one submission. **Multiple courses submitted in a single submission are reviewed as if the student must take all courses in order to achieve that C-ID designation.**

*How do I change information on my COR submission after I completed submitting?*

You can change the institution course prefix and number, title, units (increase only), and effective date after you have completed submitting your COR by clicking on the "edit" link found by clicking on "view" in the View column of your submitted courses list. Once there, you can change the information listed above.

*How do I submit variable unit CORs to C-ID?*

If your COR has variable units, and the lowest unit amount is less than the descriptor requires, your course will not be approved. If the lowest variable unit amount meets the minimum descriptor units then you may submit your course to C-ID by entering the minimum unit amount.

***If you have any questions that you would like addressed, send it to us at [info@c-id.net](mailto:info@c-id.net) and we may include it in our next newsletter!***